**BHA Communication Pathway 2018-2019**

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| **Topic** | **Contact Information** |
| **Attendance** | **1st- Contact an Office Assistant**  All questions and concerns related to attendance should first be directed to an Office Assistant.  **Michelle Rodriguez**  [Michelle.rodriguez@aspirepublicschools.org](mailto:Michelle.rodriguez@aspirepublicschools.org)  209.955.1477 (ext. 12323)  **Pritika Chand**  [Pritika.chand@aspirepublicschools.org](mailto:Pritika.chand@aspirepublicschools.org)  209.955.1477 (ext. 12300)  **2nd- Contact the Business Manager**  If your discussion with an Office Assistant leaves some questions unresolved, please contact the Business Manager.  **Connie Barretto**  [Connie.barretto@aspirepublicschools.org](mailto:Connie.barretto@aspirepublicschools.org)  209.955.1477 (ext. 12321) |
| **Student Activities** | **Contact the Dean of Students**  All questions regarding student activities, student government, school dances, homecoming, etc. should be referred to the Dean of Students.  **Kyle Worley**  <Kyle.worley@aspirepublicschools.org>  209.955.1477 (ext. 12334) |
| **Athletics** | **1st- Contact the Coach**  If you have a question about a specific team issue, please contact the Coach. Each Coach will provide contact information for each sport at the beginning of the season.  **2nd- Contact the Athletic Director**  If your discussion with the Coach leaves some questions unresolved, please contact the Athletic Director. Please allow the A.D. 24 business hours to respond.  **Wendy Hazelhofer**  [benholtathleticdirector@gmail.com](mailto:benholtathleticdirector@gmail.com)  209.955.1477 |
| **Social-Emotional Counseling** | **Contact the Social-Emotional Counselor**  All questions regarding our social-emotional counseling program should be referred to the Social-Emotional Counselor.  **Ashley Reilly**  [**Ashley.reilly@aspirepublicschools.org**](mailto:Ashley.reilly@aspirepublicschools.org)  209.955.1477 (ext. 12343) |

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| **Academic/ Early College Counseling** | **Contact the Academic Counselor**  All questions regarding transcripts, college applications/financial aid, and SAT/ACT, should be directed to the Academic Counselor.  **11th/12th Grade**  **Sandra Lazo**  [Sandra.lazo@aspirepublicschools.org](mailto:Sandra.lazo@aspirepublicschools.org)  209.955.1477 (ext. 12340)  **9th/10th Grade**  **Nicole Jobe**  [Nicole.jobe@aspirepublicschools.org](mailto:Nicole.jobe@aspirepublicschools.org)  209.955.1477 (ext. 12333) |
| **Instructional Programs** | **1st- Contact the Individual Teacher**  Please contact the teacher directly if you have a question related to a specific class issue, test, assignment, etc. Contacting the teacher first allows for the fastest response to a parent/student question. Please allow the teacher 24 business hours to respond.  **2nd- Contact the Dean of Instruction**  If your conversation with your child's teacher leaves some questions unresolved, please contact the Dean of Instruction.  **Leslie Renee**  [Leslie.renee@aspirepublicschools.org](mailto:Leslie.renee@aspirepublicschools.org)  209.955.1477 (ext. 12304) |
| **Discipline/ Dress Code** | **Contact the Dean of Students**  **Kyle Worley**  [**Kyle.worley@aspirepublicschools.org**](mailto:Kyle.worley@aspirepublicschools.org)  209.955.1477 (ext. 12334) |
| **Facility Use/ Campus Safety** | **Contact the Dean of Culture**  All requests for facilities use or school safety should be directed to the Dean of Culture.  **Wesley Frakes**  [**Wesley.frakes@aspirepublicschools.org**](mailto:Kyle.worley@aspirepublicschools.org)  209.955.1477 (ext.12342) |

\*Should you need further communication on any issue after using the steps above, please contact the Principal, Liz O’Dell

**209-955-1477**

[liz.odell@aspirepublicschools.org](mailto:liz.odell@aspirepublicschools.org)